

रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उदयन विहार, नारंगी, गुवाहाटी-781171

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

UDAYAN VIHAR, NARANGI, GUWAHATI: 781171.

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No. AN/I/CDA/JCM/Gen/XXIV

Dated: 31/10/2018.

Subject:- **Minutes of the ROC meeting held on 30/10/2018 at 11:00 AM at M.O  
CDA Guwahati for QE 03/2018, 06/2018 & 09/2018.**

Chairman :

Shri M.C. Chakraborty, IDAS, CDA in Chair.

Official side:

Shri S. K. Das, IDAS, Jt. CDA

Shri K. Lalbiakchhunga, IDAS, GO (AN)

Shri K. Bhagabati, AO (AN)

Shri Anand Kumar, AAO (AN-1B)

Shri K. Basumatary, AAO (AN-1A)

Staff side:

AIDAEA (HQ) Kolkata

Shri Debajit Bhattacharjee, General Secretary, Guwahati Branch.

Shri Manoj Bujar Barua, Vice President, Guwahati Branch

Shri Pradip Biswas, Organizing Secretary, Guwahati Branch

AIDAA (CB) Pune, Guwahati Branch

Smt J.L. Kaman, Chairman, Guwahati Branch

Shri Biswajit Baruah, Vice- Chairman, Guwahati Branch

Shri Manoj Kumar, Jt. Secretary, Guwahati Branch

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At the outset, AO (Admin) welcomed the Chairperson, members of the Associations as well as official side. After a short welcome address by the Chairperson, points which are recommended by the steering committee for discussion in ROC were taken up and discussed as under:-

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ROC MEETING MINUTES HELD ON 30.10.2018 AT CONFERENCE HALL, MO CDA GUWAHATI

KOLKATA ASSOCIATION

Sl. No	Point of Discussion	Detail of Discussion	Decision
01	<p>Local Transfer Policy                      Para 9 and 22 of Annexure-ii to MO letter No. An/1A/02/RT Orders/Vol-IV, dt. 16.02.2018 put bars on getting sensitive assignments for superannuating staff and non-graduate clerks. We have been repeatedly expressing our disagreement with specific arguments since the conceptual state of formulation of policy. In the history of CDA Guwahati, even in recent time also, number of veterans went on retirement from sensitive sections and many under graduate clerks were discharging duties in sensitive sections/ sub offices without setting any record of disqualification on their performance and any such, it is quite astounding that such bar is put on our experienced and devoted associates.                      Hence, Staff Association once again requesting the Administration to review the issue considering the following specifics:-</p>	<p>Matter has been discussed in detail in the light of guidelines of HQrs. Office and the policy made by this office in r/o sensitive postings.</p>	
	<p>a) When a Senior Auditor stands evaluated potentially fit and fulfil the requisite parameters, debarring him from sensitive assignment, just on the plea that his residual service is less than 3 years, do not put justice on his carrier long honesty and loyalty to the department.</p>		<p>Such Senior Auditors will be considered for posting in sensitive assignments from next transfer calendar. However their performance during posting to the sensitive assignments will be monitored and they will only be allowed to continue based on overall performance.</p>
	<p>b) In sensitive section, apart from pre-audit and passing of third party bills, there are several</p>	<p>-do-</p>	<p>A committee will be formed consisting one</p>



	tasks like scheduling of Vrs., maintenance of Registers and files, report returns, movement of files etc. Accordingly, MTS, irrespective of graduate or non-graduate, are posted there. At the same time, debarring non-graduate clerks to those sections, where the tasks of their level exist, non only humiliating to the rank but also demoralising the level and		IDAS officer, one SAO/AO, one AAO and one member each from both the association will confirm the practice followed by different Controllers, give their recommendations based on analysis of the same and a final decision will be arrived by the competent authority accordingly.
	c) Above all, we are constantly running shortage of staff in our organisation as a whole and as a result there are numerous sensitive sub-offices facing manning problems. MO sensitive sections, where disposals of highest dignity and unlimited financial values of the regional command are settled, are required to be manned by the crème of the organization whereas in many times sections are manned by comparatively less experienced hands based on the sensitive roster.		
	We look forward for an immediate resolution on the issue.		
02	<p>Review of Tenure in E-II/M-IV section of Main Office: At times in CDA Guwahati the tenures in E-II and M-IV were 01 year for AAOs and 02 years for Auditors. Although, it didn't impact adverse at any level yet currently the system stands revised.</p> <p>It is ascertained that the staff sentiment is developing for restoration of earlier method and as such, we request the Administration to reinstate the terms for these section giving way for all talented and deserving aspirants to serve in these sections.</p>	The matter has been discussed in detail keeping in view the laid down guidelines for tenure of posting in different sections.	The above committee will ascertain the criteria of posting in such sections and also the tenure. Final decision will be arrived accordingly by the competent authority.
03	<p>Water supply crisis in Udayan Vihar Complex: Residents of Udyan Vihar complex is constantly facing insufficient water supply. Water is supplied once a day and that too supplies never continue till tank of the Quarters filled to the capacity. The Main Over Head MES Tank of the complex, from where the supply to quarters were made earlier, is under repair since long and as such, the suffering of the residents continues due to the alternative method of supply made directly from their Base Tank.</p>	The matter has been discussed in detail.	It has been decided that the Officer-in-Charge of AN-V section will look into the matter to resolve the problem at the earliest. Further, the execution of the contract against the proposed bore-well will also be expedited by



	We request the administration to resolve the year long problem which was assured in last ROC meet in 2/2018.		him in liaison with MES authorities.
04	<p>Non-supply electric Bulbs/Tube lights in Udyan Vihar Office Building as well as in residential quarters. Staff/officer are facing lighting problems both in the office and residential complex due to meagre and irregular supply of lighting devices. During these days Sun sets early and office works are adversely influenced due to darkness/insufficient light in the evening. In the residential quarters most of the staircases remain dark after sunset as MES discontinued supply of bulbs etc. for quarters since long. It is almost one year that our MES complaint cell is not having electric bulbs and as a consequence the entire surroundings of our office complex, especially the eastern and southern sides, remain under darkness after sunset. Recently wild elephants did also ramble through these areas under darkness and as such the circumstances for the commuters/residents has immersed not only difficult but life threatening also.</p> <p>As the situation is day by day growing adverse, we request the administration to effectively intervene for speedy solution.</p>	The matter has been discussed in details keeping in view the constraints of GEM etc.	It has been decided that the Officer-in-Charge AN-V will make necessary liaison with the MES authority to resolve the matter at the earliest.
05	CDA Guwahati Wet Canteen.		
	a) The backside of our office canteen is not cleaned regularly. The waste Bins are mostly seen overflowing. We request the administration to intervene in this matter.	The matter has been discussed in detail keeping in view resolving the matter at the earliest, as the unhygienic environments is directly related to the health hazard of staff as well as family members residing in residential campus. At present the lifting of garbage contract is being	It has been decided that the Officer-in-Charge AN-IV will make necessary liaison with all the stake holders such as NGO/contractor of garbage lifting, etc.
	b) The office canteen board is required to be dissolved and reconstituted consequent upon retirements of Shri S K Sonwal and Smt. Seba De.		It has been decided that the Officer-in-Charge AN-IV will initiate necessary action immediately to resolve the issue.
	c) Audit of the wet canteen is required to be made up-to-date which is lying pending since long period. Stock position of Utensils and furniture are also required to be reviewed.		
	d) Over head water tanks of office premises are		It has been decided



	required to be cleaned more frequently. Similarly the coolers installed in the office premises may also be cleaned in regular intervals.	managed by Residential Complex Welfare Fund.	that the Officer-in-Charge AN-IV will initiate necessary action immediately to resolve the issue.
06	<p>Manas Guest House and DAD Guest House at Shillong.</p> <p>a) ACs installed in Suit-II and Room-I are not working since long even though frequent repairs were carried out. Alternative measures are required to be taken to resolve the problem.</p> <p>b) TV and cable connection is not working in the guest houses which may please be restored.</p> <p>c) The aquarium installed in the Manas Guest House is not working and needs to be repaired.</p> <p>d) The lodging facility in Shillong Guest House is required to be reviewed to maintain its original standard. Fooding facilities may please be arranged over there with appropriate manning.</p>	<p>The matter has been discussed in detail to maintain upmost level of hygiene and cleanliness in the Manas Guest House and also the minimum facilities.</p> <p>The Matter has been discussed in detail.</p>	<p>It has been decided that the Officer-in-Charge AN-IV will initiate necessary action immediately to resolve the issue.</p> <p>It has been decided that the matter will be taken up with the Officer-in-Charge of Area Accounts Office Shillong regarding increase in scope of contract by including provision of Cook in existing contract and also to liaise with the MES authority for special repair of the Shillong Guest House/Transit Accommodation.</p>
07	<p>Installation of AC in Office building</p> <p>The officials deployed on the 2<sup>nd</sup> floor of CDA Guwahati Office Building suffer from heat and humidity during summer. It is seen that installation of ACs are already made in CDA BR entire office area on the same floor whereas no movement in this regards is observed for Section of CDA Guwahati. Staff Association demands phase wise provisioning of ACs, immediately on top floor, before start of next summer.</p>	<p>The matter has been discussed in detail keeping in view the reasons of keeping idle the AC(s) already installed.</p>	<p>The issue is related to the electricity/ power load issue and at present the installed transformers are not powerful enough to take the load of additional AC(s). The case for installation of additional transformer is under progress. The matter will be expedited with MES authorities.</p>
08	Misc. Agenda with permission of the Chair.	No major issued raised.	



STEERING COMMITTEE MEETING MINUTES HELD ON 29.10.2018 AT CONFERENCE HALL, MO  
CDA GUWAHATI


**PUNE ASSOCIATION**

Sl. No.	Point of Discussion	Detail of Discussion	Decision
01.	<b>Provision of Modular Furniture for Officers &amp; Staffs:</b> The point has already been discussed in last ROC meeting and Hon'ble Chairperson directed that Modular Furniture will be provided in different Offices/Section. The present status may please be intimated.	The matter has been discussed.	Under the present Govt. directives, all such procurements should be carried out through GEM. The same is under progress in the supervision of officer-in-charge AN-V.
02.	<b>Provision of Water Distribution System for DAD Residential Complex &amp; Office:</b> The matter was discussed in the last ROC meeting. The present status may please be intimated.	Discussed under agenda point 3 of Kolkata Association.	
03.	<b>Provision of centralized AC in Store &amp; Accounts Section of M.O CDA Guwahati:</b> The matter was discussed in the last ROC meeting and it was decided that centralized AC will be provided in CDA Guwahati after due consultation with MES authority. The present status may please be intimated.	Discussed under agenda point 7 of Kolkata Association.	
04.	<b>Improvement of Guest House at Guwahati and Shillong:</b> Guest House of Shillong is functioning without bare essentials commodities like furniture, fixture, proper bed rolls etc. It is well known that both the station is very popular tourist place. In view of the above, it is requested to increase the capacity of the guest house and food arrangement so that visitors of DAD feel comfort and enjoy their trips.	Discussed under agenda point 6 of Kolkata Association.	
05.	<b>Non Supply of fixture &amp; fitting in DAD residential complex Guwahati:</b> it is come to light that the users of Govt. Quarters of DAD residential complex has not been provided by the MES the internal fittings like Bulb, tube light, fans, water tap broken glasses of windows etc. The replacement of broken glass has not been	Discussed under agenda point 4 of Kolkata Association.	



	repaired/replaced after repeated complaint lodged in complain register maintained by DAD MES complaint cell. In view of the above, it is proposed to ascertain the supply of store to Govt. Accommodation from MES authority.	
06.	<b>Provision of Towel/ Water Jug/ Bottle, Glass for Drinking Water:</b> It has been observed that towels, water jug glass for drinking water etc are not provided to officers/staffs. Hence, it is requested to provide the same at the earliest as per the departmental provision once in a year among MO and local sub offices.	Under the present Govt. directives, all such procurements should be carried out through GEM. The officer-in-charge AN-IV will look into the matter and do the needful at the earliest.
07.	<b>Provision for lighting in office garage:</b> It is proposed to provide lighting facilities in scooter stand near by the Wet Canteen of MO CDA Guwahati.	It has been decided that the Officer-in-Charge AN-IV will initiate necessary action immediately to resolve the issue and if required necessary liaison will be made with the MES authority.
08.	<b>Rotation of staff in Post audit Section:</b> The criteria for posting/ rotation of staff/ AAO in post audit section like M-IV & E-II may please be intimated.	Discussed under agenda point 2 of Kolkata Association.

CDA has seen.

  
(K. Bhagabati)  
AO (AN)


Copy to:-

1. All members
2. The Officer in-Charge AN-IV
3. The Officer in-Charge AN-V
4. The Officer in-Charge An-1A
5. The Officer in-Charge AAO Shillong.
6. The Officer-in-Charge EDP section

- for information please.

for information and necessary action please.

- for uploading of CDA Guwahati website please.

  
(K. Bhagabati)  
AO (AN)